

chill.
foundation

Gold Coast enrolment form

Once completed please sign and return via email to
admin@codeblueforautism.com.au



Welcome to Chill!

Here is everything you need to know about your enrolment.



Submitting your enrolment application

Submit your completed enrolment form by email to admin@codeblueforautism.com.au

On receipt of your enrolment form you will be contacted to make an appointment for an enrolment meeting either in person or online using Zoom.

Enrolment meeting

Each Chill candidate and a family / legal guardian are required to attend an informal meeting with the CEO of Code Blue for Autism as part of the enrolment process. This informal 45-minute meeting can be either in person or online using Zoom. The meeting provides the candidate and parent / legal guardian an opportunity to ask questions about the program/s and allows Code Blue to understand your young adult's needs, your expectations of the program/s and ascertain suitability for program enrolment. It also allows for a recommendation as to the Chill stream (group based on ability) your young adult would be most suited to. During the enrolment meeting program placement is discussed.

Service agreement & invoice

Following your enrolment meeting and provided both the candidate, family and Code Blue agree on program placement, you are allocated a temporary place. Next, a service agreement and invoice will be emailed to you and if appropriate your plan manager. Payment is required by the due date on the invoice which is before the program term commences.

Confirmation of program placement

On receipt of payment your place in the program/s is secured. If payment is not received by the due date on your invoice then the place will be made available to other applicants. Code Blue will not pursue payments that have not been received by the due date.

Part 1 | Participant information

First name

Last name

Preferred name (if any)

Date of birth

Gender

Male Female

Other: _____

Please specify pronouns

Residential address

Post code

Phone number

Email address

What do you like doing?

What do your family & friends say you are good at?

Part 1 | Participant information

Who is important to you in your life?

If you could do anything with your life, what would you do?

What do you currently spend your time doing each week?

Work Study Volunteering Other: _____

What do you like to do on weekends?

What sort of things would you like to learn at Chill?

Part 2 | Primary contact

First name

Last name

Residential address

Post code

Phone number

Email address

What is your relationship to the participant?

- Parent Carer Guardian Other: _____
Please specify

Part 2a | Communications

The primary contact will receive all email communication from Code Blue, do you wish to send email updates to the participant as well?

- Send to participant

Part 2b | Secondary contact

First name

Last name

Phone number

What is your relationship to the participant?

- Parent Carer Guardian Other: _____
Please specify

Part 3 | Medical information

Has the participant received a formal diagnosis of ASD?

- Yes _____ No
Year diagnosed

Is the participant currently taking any medication?

- Yes No

If yes, please list medication:

Medication	Dosage	Frequency

Part 3 | Medical information

Does the participant have any allergies?

Yes No

If yes, please provide details:

Part 4 | Your NDIS Plan

Provider registration number **405 000 321 11**
Registered NDIS Provider

Code Blue for Autism is a registered provider with the NDIS
(National Disability Insurance Scheme).

Chill programs are registered under the following support categories:

0125 Participate Community **0115** Daily Tasks/Shared Living
0117 Development Life Skills **0106** Assist Life-Stage, Transition



Do you have an approved NDIS plan?

Yes No

If no, please skip to [Part 5 | Terms & conditions](#)

NDIS number

NDIS plan start date

NDIS plan end date



Part 4 | Your NDIS Plan

Provider registration number **405 000 321 11**

Please provide the goals as outlined in your NDIS plan.

You must enter your NDIS goals exactly as they are stated in your NDIS plan. We cannot process your enrolment if the appropriate goals are not provided eg. 'same as previous term', 'life skills', 'friendships' etc.

Goal 1

Goal 2

Goal 3

Part 4 | Your NDIS Plan

Provider registration number **405 000 321 11**

Which best describes your NDIS plan?

- Self-managed
- Plan-managed (*you have engaged someone to manage your invoices and payments*)
- NDIA-managed (*agency-managed*)

If your NDIS plan is plan managed:

Name of plan management organisation

Plan manager name

Plan manager phone number

Plan manager email address

NDIS Local Area Coordinator (LAC)

LAC name

Carer's QLD branch

LAC email address

Part 4 | Your NDIS Plan

Provider registration number **405 000 321 11**

Support Coordinator

If you have a support coordinator, please provide the following details

Name of support coordinator organisation

Support coordinator contact name

Support coordinator phone number

Support coordinator email address

Part 5 | Terms & conditions

Please read the terms & conditions carefully before accepting.

1. Requirements

These are the minimal requirements for participation in the Chill Program:

Self-management

Participants must be able to attend to basic self-care to include dressing and toileting.

Behaviour

Participants must be able to self-regulate emotions and behaviours in a group setting.

Communication

Participants must be able to express needs and understand instructions.

Ability to follow program rules

Participants must be prepared to follow some basic rules whilst engaged in the Chill Program. These include: no use of mobiles during the workshops and showing respect to all fellow participants.

Participation

Participants must be willing to “have a go” and actively participate in the program. Participation is crucial for skill acquisition and improvement. Non-participation significantly affects group dynamics and is a mandatory requirement that each enrolled individual participate to the best of their ability.

The CEO (or delegate) of Code Blue for Autism has the right to withdraw an individual from any of the Chill programs if they are not able to meet any of the above minimal requirements when engaged in a workshop. In this instance, the program fee is non-refundable.

2. Expectations

The purpose of all Chill programs is to:

- Help young adults learn how to develop and maintain friendships and relationships, and handle peer conflict and rejection.
- Teach ecologically valid social skills that are used by socially successful adults.
- Help young adults to find a source of friends.
- Provide young adults with peer support through social coaching.

Ultimately help young adults foster independence in social relationships

Chill is not an autism support group or a friendship-matching group. In order to maximize optimal outcomes from the Chill program, the participant must:

- Attend every session on time.
- Actively engage in all workshop activities.
- Practise / generalize the newly learnt skills outside of the program setting.

Part 5 | Terms & conditions

3. Fee payment

Fee payment is required in full prior to commencement of the program.

If you have an NDIS plan and are:

Self-managed

You can claim your term fee from your package before commencement of term (provided you have a service agreement with Code Blue)

Plan-managed

- You and your plan manager will receive a service agreement and invoice.
- Your plan manager will contact you to approve payment of the invoice.
- Your plan manager will make payment to Code Blue on your behalf.
- If your plan manager does not pay for term fees up front you may have to pay for the fees personally and then be reimbursed by your plan manager.

NDIA-managed

By providing your NDIS plan details on page 7, Code Blue will be able to make a service booking and a payment request online to the NDIS in order for your term fees to be paid.

4. Program fees, session times and location

Chill Foundation - Gold Coast

Fee

\$2300 per 10 week term

Session times

Friday | 2pm - 4:30pm

Location

Meeting room 1 | Nerang Bicentennial Community Centre | 833 Southport Nerang Road, Nerang QLD 4211

5. Cancellation policy

There is a strict cancellation policy that applies to all Chill programs.

A participant who wishes to cancel their enrolment must provide a [minimum of two \(2\) weeks notice](#) (2 weeks before term commencement date) to receive a full refund of term fees.

Should a participant choose to cancel their enrolment and provide less than two (2) weeks notice (2 weeks before term commencement date), the total program fee is non-refundable.

If a participant is experiencing mental health issues that are preventing them from commencing a program, they are required to provide a letter from a clinical specialist, (a registered psychologist or psychiatrist) that verifies and supports the decision to withdraw from the program. In this instance 50% of the total program fee will be refunded.

Part 5 | Terms & conditions

6. Getting started

Prior to commencement of the program you will receive a Getting Started email that will provide you with information about our program facilitators, peer mentors, and what to expect at the first workshop. On receipt of this pack please do not hesitate to contact us if you have any questions.

7. Acceptance

By electronically signing this form, you understand and agree to all terms and conditions stated in this form.

- I understand and agree to the Code Blue for Autism's Program terms and conditions.
- I understand and agree that I will not be able to withdraw from enrolled programs and receive a full refund, unless I provide two weeks notice (prior to commencement date of term).
- I understand and agree that the full program fee is due prior to the participant commencing the term

Participant signature

Primary contact signature

If you cannot provide a digital signature and are completing the form electronically, please print your name to sign & agree.

Date

Once completed please sign and return via email to admin@codeblueforautism.com.au

Thank you for your enrolment. We welcome you to the Chill family.



Helen Whelan

CEO